



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**RAJA BIRENDRA CHANDRA COLLEGE**

**RAJBATI, NEAR RADHABALLAB TEMPLE. MURSHIDABAD.**

**742137**

**rbckandi.in**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**July 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Raja Birendra Chandra College, formerly known as Kandi Raj College of Commerce was established on 16th August 1965 in the premises of Kandi Raj College in the evening shift under the affiliation of Calcutta University to cater commerce education to the students of Kandi subdivision and its adjoining area. The college was renamed as Raja Birendra Chandra College of Commerce on and from 2nd March 1973. A small one storied building at the Rajbati premises was donated by Kumar Jagadish Chandra Sinha for the proposed Raja Birendra Chandra College of Commerce where foundation stone was laid on 24th March 1973 by Prof. S.N. Sen, then Vice Chancellor of Calcutta University. By this way the dream of establishing a commerce college came to reality.

From July 1977 the college has been appeared in the morning shift. The college was shifted from the premises of Kandi Raj College to its present site in April 1998. But sharp decline in the number of commerce students at that time raised the question regarding the sustainability of the college. Moreover, there was long term demand from the students, guardians and intellectuals of the locality for the introduction of Arts stream at the degree level in the college. Keeping those views in mind and to make the college viable, the then college authority introduced general Arts stream at the degree level from 1998 under the affiliation of Kalyani University. Honours courses (in Bengali, English, Sanskrit, History and Geography) were introduced later on. The college was again renamed as Raja Birendra Chandra College in 2002.

The morning shift of the college has been changed to day shift from July 2006. Now it is a full fledged co-educational general degree college for Arts and Commerce stream. The introduction of Arts stream is a new era in the history of the development of the college. At present the number of students on roll is nearly 2000. The college is recognised under Sections 2(f) and 12(B), making the college a premier academic institution in the locality for the academic brilliance and overall development of the students to enable them to become responsible citizens.

The college has undergone huge infrastructure development with the addition of classrooms, canteen, ICT-enabled classroom, ramp etc. The college, in spite of its limited area, is situated in an eco-friendly Campus and contains a well-equipped library furnished with a rich collection of books, journals and e-resources, pure drinking water supply for staff and students, gymnasium, open air yoga centre, separate airy common room for girls, napkin vending machine, well furnished segregated staffroom for teaching and non-teaching staff, a rich geography laboratory, well equipped physical education laboratory and gender segregated washroom for both students and teachers.

The college is always striving to make its students responsible citizens of the country by taking care of their academic performance and teaching them the values of respect, communal harmony, obedience, morality and intellectual vigour.

### **Vision**

To provide quality higher education in a cordial and peaceful academic atmosphere to the students of this semi-urban area irrespective of their caste, religion, and gender, will explore their hidden potentialities and to make a

real human being who is to be the integral part of the nation.

### **Mission**

- To impart proper higher education to all the deserving students
- To produce physically fit, morally sound and socially responsible citizens of the country
- To spread the light of education even among the students of marginal background
- To create the sense of unity among the learners
- To teach the students to be self reliant
- To provide support to economically weaker students
- To prepare the students for their optimistic future life

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

1. A group of qualified and dedicated teachers always trying to upgrade their teaching skill by continuous endeavours to enhance the academic excellence of the College.
2. Teachers are always ready to provide a bias free environment for the students coming from different races, sects, economic classes and religions.
3. Special attention for and careful monitoring of the weak students is an enviable characteristic of the college. Special classes are held regularly on the basis of the need of the students.
4. The well equipped library is fully digitalized with KOHA, internet facility, reference books, special books, journals and e-journals.
5. The college can boast of its ambience which is free from racial repression, gender biasness and social inequalities. The Internal Complaint Committee, Anti-Ragging Cell, Students' Grievance Redressal Committee is working consistently to solve the problems of the students.
6. The Career Counselling Committee provides students with various work possibilities by arranging regular online or offline seminar or workshop.
7. The college is concerned about greenery and throughout the year organises tree plantation programmes through NSS.
8. Keeping in mind the needs of the girl students, the college has arranged for a napkin vending machine so that girl students do not have to skip college.
9. The health of the students is a major issue for the college. So, purified drinking water facility, gender segregated washrooms and a hygienic college canteen have been added and maintained.
10. The college can boast of its transparency, dedication and sincerity which are displayed by the regular notices and meetings which are disseminated through both online and offline mode.

11. The college runs smoothly and efficiently because of a dynamic Principal, encouraging Governing Body and sympathetic local administration who are always in alert for the betterment of the college.
12. The college is conducting several Add On Courses for better career building opportunities for the students.

### **Institutional Weakness**

1. Lack of sufficient number of teaching and non-teaching staff is a dire problem.
2. Lack of grants from governmental and non-governmental agencies hinder the overall development of the college.
3. Socio-economic conditions of the suburban locality add to the dropout rate.
4. Girl students coming from remote areas find it challenging to continue their study due to the poor transport system.
5. Guardians of the first generation learners find it difficult to offer valuable positive suggestions.
6. Lack of Science Stream restricts choice for students.
7. Absence of a playground at the college campus is a hindrance for the overall development of the students.
8. The college does not have a fully equipped Language Lab to cater to the needs of the students who are not so fluent in communicative skills.
9. Lack of sufficient space is an obstruction for the development of the college.
10. Lack of sufficient classroom buildings is another major drawback of the college.

### **Institutional Opportunity**

1. The introduction of the CBCS is a great opportunity for successful curriculum delivery.
2. The curriculum which addresses various cross cutting issues is helpful to achieve different programme outcome and course outcome in fields of ability enhancement, skill enhancement, discipline specific understanding along with acquiring knowledge from core courses.
3. A large number of girl students are enrolling themselves every year, making the role of the college more glorious in the field of women education.
4. The college provides sufficient opportunity and guidance for SC, ST, OBC and Minority students.
5. To ensure that the students become responsible citizens of the future, the college provides them the opportunity to nurture the qualities of socialization, leadership and teamwork with the programmes of NSS.
6. To help the economically backward students, the college is eager to help by providing different scholarships applicable to the particular students.
7. Signing MoUs with different colleges and other organizations across the state is a great opportunity for the college to ensure holistic development of the college.
8. Initiating the procedure to open new departments can enrich academic excellence and cater to the growing needs of the students.

## **Institutional Challenge**

1. The college is situated in a semi-urban background where most of the students come from financially backward families leading to their compulsion to discontinue studies due to financial constraints.
2. The early marriage of the girl students is a grave problem which is mostly responsible for the increasing number of dropouts.
3. Poor transport system is responsible for the poor attendance of the students coming from remote areas.
4. The students are mainly first generation learners whose guardians cannot motivate them enough for pursuing higher studies in most cases.
5. The Corona Period has affected the students gravely and most of them suffer from lack of concentration, mental exhaustion and seriousness.
6. 'Digital fatigue' creates disengagement because of the excessive use of digital resources and apps.
7. To raise fund to improve the overall condition of the college is a challenge itself.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

1. Raja Birendra Chandra College is affiliated to University of Kalyani. It offers 10 Undergraduate Courses including BA and B.Com Honours and Programme Course following the Choice Based Credit System (CBCS) implemented by the University of Kalyani for the academic session 2018-19.
2. The college offers effective curriculum delivery by preparing modular curriculums at the beginning of each academic session with proper syllabus modularization by the respective departments.
3. Preparation of academic calendar gives teachers ample scope to arrange their teaching plans accordingly.
4. Some departments take resort to study tour, excursions and project works for flexible and interesting curriculum delivery.
5. Continuous Internal Evaluation (CIE) mechanism enables the students to fathom their understanding of the subject.
6. Different departments organise seminars, webinars or workshops regularly to enhance the critical ability, depth of knowledge and participatory skill of the students.
7. The college addresses issues of Professional Ethics, Gender, Human Values, Environment and Sustainability to promote awareness among students by adhering to the curriculum prescribed by the University. The crosscutting issues are well integrated and assimilated in the prescribed curriculum.
8. The NSS Unit of the college plays an important role in shaping the minds of the young pupils by injecting values of teamwork, solidarity, punctuality and responsibility.
9. All the departments of the college are organising Add On Courses with an objective to enhance entrepreneurial skills and holistic development of the students.
10. The college has collected feedback from various stakeholders like students, teachers, non teaching staff and alumni regarding the different aspects like institutional infrastructure, class arrangements, library facilities, ICT facilities etc. Each feedback is valued and necessary steps have been taken based on these feedbacks.

### **Teaching-learning and Evaluation**

1. The college strictly adheres to a transparent admission process following the guidelines and reservation

policy of the University of Kalyani and Government of West Bengal. The Admission Committee is alert and dedicated to monitor a transparent admission process.

2. The college offers experimental, participatory and problem-solving teaching-learning methodology to provide engaging and interesting education to the students. Practical classes, projects, field trips, excursions, seminars, workshops, internal assessment add on courses assist in the holistic development of the students.
3. Our college, in spite of its limited resources, uses various ICT- based methods like KOHA, N-LIST subscription, e-resources, ICT enabled classroom, Meet and Google Classroom.
4. There are 15 full-time teachers (including the Principal and the Librarian) and all of them are qualified with NET/SET/Ph.D. degrees.
5. Add on courses held regularly give students ample choice to enhance their academic qualification.
6. All the full-time teachers, to brush up their academic excellence, participate regularly in OP, FDP, Refresher Course, Short Term Course etc.
7. Many departments publish magazines to nurture and encourage the creativity of students.
8. Programme Outcome ( PO) and Course Outcome ( CO) are framed by the departments keeping in mind the norms and objectives of Outcome Based learning set by the University of Kalyani.
9. The Examination Committee monitors the Internal Assessment mechanism with transparency and also organises final semester examinations as per University regulations. During the Covid period the college had conducted the whole examination system in online mode.
10. Student Satisfaction Survey regarding the teaching learning process is conducted among enrolled students.

### **Research, Innovations and Extension**

1. The college is yet to receive any grant from Government and non-government organisations, thus finding it hard to encourage research works on a larger scale.
2. The college has conducted 42 interdisciplinary seminars, webinars, workshops including the topic of Research Methodology in the last 5 years for the intellectual enrichment of students and teachers.
3. Most of the teachers are enthusiastic about research activities, publications, attending seminars and workshops. Even students eagerly participate in seminars organised by different departments.
4. Many teaching staff including State Aided College Teachers (SACTs) are pursuing / have pursued Ph.D. degree.
5. A dynamic Principal and Research Committee always encourage the departments to organise seminars / webinars.
6. To encourage teachers to participate in seminars or workshops, the college provides financial assistance to the faculties to join in seminar / webinar.
7. Resource Persons presenting lectures in seminar / webinar conducted by the college, are given honorarium as a token of gratitude and respect on the part of the college.
8. The college has signed functional MoUs with several colleges and other organizations across the state for building up an ecosystem for innovations.
9. All the teachers have their individual Vidwan IDs.
10. Several extension and outreach programmes have been conducted by the NSS Unit around the locality for the holistic development of the students. Development of the society through the celebration of tree plantation, World Environment Day, International Girl Child Day, Women's Day, Water preservation campaign, Blood donation Camp, Cleanliness Program is solicited.
11. An Annual Social Festival is organised by the students to let their cultural enthusiasm be unshackled.

## **Infrastructure and Learning Resources**

1. The college has developed its infrastructure considerably by adding several classrooms, ramp, canteen etc.
2. The college has 18 classrooms, 1 ICT enabled room, some rooms with microphone installation.
3. There is a well equipped Geography laboratory.
4. The college boasts of its well maintained gymnasium which caters to the need of physical exercises of the students.
5. The College also has an open air Yoga centre for students.
6. Students can avail the facilities of using computers in Geography laboratory and Central Library.
7. The Central Library is a rich source of knowledge with its well stocked books, journals and electronic resources. It is automated with KOHA and provides advanced search facilities and high-speed internet facility for nurturing the intellectual aspect of the students.
8. The entire college campus is under the surveillance of cctv.
9. Students are provided with amenities like purified drinking water, hygienic washrooms and a canteen.
10. The college works tirelessly to provide scholarship facilities to the eligible students.
11. Some of the rooms have Air Conditioning System.

## **Student Support and Progression**

1. In order to ensure the holistic development of the students, the college is striving continuously with academic guidance, financial support, career mentoring, sports and cultural activities and a bias free environment.
2. Tuition fees of the poor students are waived partially / totally by the college if prayed for.
3. Government and non-government scholarships are provided to the students without any hassle.
4. The college has functional and well-organised Students' Grievance Redressal Committee to listen to the students in need.
5. The college has taken a zero tolerance policy towards ragging and sexual harassment. The Anti-Ragging Committee and the Internal Complaints Committee take regular initiatives to make students aware and to prevent any unwanted situation. Strict and timely measures are taken with bias free attitude.
6. Many of the former students have pursued higher study where as many have joined government or non government jobs.
7. The college tries to benefit students organising career guidance seminars and workshops.
8. The institution encourages the students to take part in co-curricular activities like sports and cultural programmes. The Cultural Committee organises various programmes and observes important days like Women's Day, Independence Day, Republic Day, Teachers Day, NSS Day etc.
9. The college has a functional Alumni Association which actively and eagerly advises the institution regarding its overall development.

## **Governance, Leadership and Management**

1. Raja Birendra Chandra College is a government aided college under the Higher Education Department, Government of West Bengal and is affiliated to the University of Kalyani.
2. Faculty members are appointed by the Higher Education Department, Government of West Bengal on recommendation of West Bengal College Service Commission as per the UGC Guidelines. Principal is the Head of the Institution and leads the Administration in consultation with IQAC, Teacher's Council

and different committees.

3. Governance of the college is administered through the policies laid down by the Governing Body of the college. The GB takes decisions on development, infrastructure, financial matters, academic affairs, admission and collaborations ( MoU).
4. Internal Quality Assurance Cell ensures the smooth proceedings of the quality initiatives. It collects and analyzes feedbacks from all stakeholders like students and alumni. It organises Green Audit, Energy Audit, Academic and Administrative Audits regularly. Anti-ragging Cell and Internal Complaints Committee work to keep the environment free from harassment.
5. The Green Campus initiatives are executed by the Environmental Awareness and Campus Beautification Subcommittee.
6. The NSS provides a holistic development for the students. Values of punctuality, teamwork, social responsibility are taught through various activities.
7. Career Advancement Scheme for the teachers are measured through various parameters as per UGC guidelines.

### **Institutional Values and Best Practices**

1. Gender awareness programs are carried out and gender equity is maintained at different levels of the institution.
2. The College has adopted several measures for effective waste management.
3. Environmental awareness is inculcated in every student. Programs are conducted regularly to increase the regard for nature.
4. The College has a zero tolerance policy towards ragging or discrimination based on sex, religion or caste.
5. Special care is taken to promote tolerance and harmony among the students and educate them regarding rights and duties of a citizen.
6. A number of policies have been adopted by the College to encourage all round development of the students. The two best practices of the College are 360° appraisal of teachers and Students' Profile mapping.
7. The College has decided to go paperless. This is the distinctiveness of this institution.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAJA BIRENDRA CHANDRA COLLEGE
Address	Rajbati, Near Radhaballab Temple. Murshidabad.
City	KANDI
State	West Bengal
Pin	742137
Website	<a href="http://rbckandi.in">rbckandi.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Atish Chandra Ghosh	03484-295505	9831366605	-	rbccmsd@gmail.com
IQAC / CIQA coordinator	Mokbul Rahaman	03484-255379	9474739776	-	mokbulrahaman79@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of Kalyani	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	13-11-2006	<a href="#">View Document</a>
12B of UGC	13-11-2006	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Rajbati, Near Radhaballab Temple. Murshidabad.	Semi-urban	0.43	1400

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Co course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Bengali, BA Major in Bengali	48	HS PASSED	Bengali	434	351
UG	BA,English, BA Major in English	48	HS PASSED	Bengali	203	85
UG	BA,Geography, BA Major in Geography	48	HS PASSED	Bengali	66	11
UG	BA,History, BA Major in History	48	HS PASSED	Bengali	223	119
UG	BA,Sanskrit, BA Major in Sanskrit	48	HS PASSED	Bengali	110	14
UG	BA,Political Science, BA Major in Political Science	48	HS PASSED	Bengali	138	56
UG	BA,Philosophy, BA Major in Philosophy	48	HS PASSED	Bengali	100	29
UG	BA,Physical Education, BA Major in Physical Education	48	HS PASSED	Bengali	30	24
UG	BA,Education, BA Major in Education	48	HS PASSED	Bengali	200	53
UG	BCom,Commerce, BCom Major in Commerce	48	HS PASSED	Bengali	62	0

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				2				12			
Recruited	1	0	0	1	2	0	0	2	6	6	0	12
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				24			
Recruited	0	0	0	0	0	0	0	0	15	9	0	24
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						16
Recruited	5		2		0	7
Yet to Recruit						9
Sanctioned by the Management/Society or Other Authorized Bodies						0
Recruited	0		0		0	0
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	1	0	0	3	2	0	7
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	1	0	0	3	2	0	6
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	396	0	0	0	396
	Female	655	0	0	0	655
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	68	132	179	199
	Female	90	113	122	139
	Others	0	0	0	0
ST	Male	5	4	3	3
	Female	3	4	4	7
	Others	0	0	0	0
OBC	Male	78	104	117	135
	Female	161	218	232	244
	Others	0	0	0	0
General	Male	332	341	469	457
	Female	486	514	565	567
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1223	1430	1691	1751

### Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	This institution, being an affiliated college, have no authority to design or develop curriculum. It has to follow the syllabi prescribed by the affiliating University. With the introduction of the CBCS, there has been a considerable increase in the flexibility of the curriculum. The college offers commerce and arts subjects. These include English, Bengali, Sanskrit, History, Geography, Education, Philosophy, Political Science, Physical Education and Commerce. With the introduction of National Education Policy (NEP) from 2023-24, students can opt as major in any of the above subjects. A good choice of minor subjects are offered. Courses on environmental studies are designed to involve the students more in the current issues.
2. Academic bank of credits (ABC):	The University of Kalyani has made it compulsory for all the students to create their ABC identity and submit it during the registration process. Hence, this College has achieved 100% registration on ABC for the latest admitted academic year. As a result, not a single year of study will go to waste and multiple entry and exit points have been established.
3. Skill development:	One compulsory paper on Skill Enhancement Course (SEC) has been introduced as a part of the syllabus since the introduction of the CBCS. As a result a student of both Honors and Program Course has to study at least two skill based courses linked to their main course. The NEP syllabus, which has recently been introduced, places great emphasis on this SEC. In addition, the Institution has organized programs on soft skills from time to time to help the students
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Raja Birendra Chandra College is situated in a semi urban area. Teachers here have always used the vernacular language to teach the students and help them understand the subject. Though they have been encouraged to consult English reference books to widen their academic exposure, the main emphasis has always been on the mother tongue. Ideas of Indian art, culture, heritage, literature etc are all taught as the parts of the main curriculum. In addition, the Institution celebrates several commemorative Days to promote the ideals of Indian culture. The NSS unit of this College organizes different programs to increase national awareness.
5. Focus on Outcome based education (OBE):	Education nowadays becomes valuable when it



	<p>enables the student to lead a fulfilling life as an aware and economically independent citizen. Being an affiliated college, this institution has a limited role to play here. However, students are helped to prepare for higher education and / or competitive examinations by the Career Counseling Cell. Resources in the Library help them prepare for such examination. An Entry in Service portal is also available to help the students.</p>
6. Distance education/online education:	<p>Severe constraint of space has made it difficult to set up distance education study centre in the College. However, online education has been taken up with enthusiasm. Currently, all the Departments are conducting value added courses in the online mode in order to enrich and diversify the interest of the students. Internet facility has been provided for the purpose. Every student is required to complete at least one value added course during their study period in college.</p>

### **Institutional Initiatives for Electoral Literacy**

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	<p>Yes, Raja Birendra Chandra College established the Electoral Literacy Club (ELC) in 2021. Principal is the Chairman of the Club. Dr. Oli Mohammad, an Assistant Professor in the Department of Political Science, is the faculty coordinator, and two students serve as student coordinating representatives. There are presently forty students involved in the Club. The Club takes the initiative to sensitize students about their democratic rights, which include the right to vote.</p>
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	<p>Yes, the ELC consists of both students' coordinators and coordinating faculty members appointed by the College. Since its establishment in 2021, the ELC has been operational. The Club takes the lead in organizing a number of awareness campaigns about electoral literacy, Indian constitutional duties, citizens' fundamental rights, and the essentials of the Indian Constitution. Together with the local administration, the ELC takes the initiative to register unenrolled college students' names for Electoral Voter Card registration.</p>

<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>The Raja Birendra Chandra College ELC has started the following projects: 1. A camp to register the unenrolled students of Raja Birendra Chandra College who are at least eighteen years old and eligible in the electoral roll. 2. College ELC, NSS Unit and Local BDO Office organized voter awareness programme on 25.01.2021 and 03.04.2021.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>A voters awareness rally was organized from RBC College campus to Kandi Bislamta and to RBC College campus (about 4 km) on 04.01.2022 before the Municipality elections 2022 by the Electoral Literacy Club of the college in collaboration with NSS unit of the institution in order to sensitize the local population in the area about the electoral process in the ensuing elections.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Raja Birendra Chandra College is making a concerted effort to solve the issue of the students above 18 years who have not yet registered to vote. In order to ensure maximum students' involvement in the electoral roll, the college and the Electoral Literacy Club (ELC) have implemented proactive mechanisms to register eligible students as voters. These mechanisms include conducting awareness campaigns and helping with the registration procedure. Our combined initiatives seek to increase democratic engagement and give students as well as other people of the society a stronger sense of civic responsibility.</p>

## Extended Profile

---

### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1751	1691	1430	1223	1311

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 16

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	13	11	10

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
34.36	30.28	32.95	53.35	24.34

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

##### Response:

Raja Birendra Chandra College was established in the year 1965. It was first affiliated to the University of Calcutta. However, in 1998 it came under the University of Kalyani. Most of the students are from rural area. They are mostly dependent on various scholarships for running their education. All the departments try to make well plans for completing syllabus and making revision of the syllabus in time. Therefore, in the beginning of the academic sessions every department through departmental meeting divides the whole syllabus into number of classes and amongst the teachers in the departments. Once the teaching plan is prepared, the implementation part is started forthwith. In order for the curriculum to become more useful in real life, the students are introduced to hands-on experience through various educational excursions, workshops and community services. The internal examinations are held on the basis of the completed syllabus. As because, the college is now following Choice Based Credit System (CBCS), university examination is supposed to be held twice in a year. So, teachers plan to complete the syllabus within ten weeks and revisionary works in four weeks.

The college strictly follows the academic calendar for the conduct of continuous internal evaluation (CIE). Academic Routine Sub-Committee frames the routine for Hons. and programmes and the routine is displayed on the Central Notice Board as well as the Departmental notice boards. It may kindly be noted that all these Internal Evaluations are conducted by the college constituted Exam Sub-Committee constituted by the college.

The Departments are given autonomy in choosing the form of evaluation. Attendance of minimum 75% carries 5 marks according to University norms. After every assessment the student performance is evaluated at Departmental level and after each University examination, by the academic sub-committee. Students are encouraged to adapt innovative ways of assessment, like group discussion, presentation, creative writing, etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 1.2 Academic Flexibility

**1.2.1**

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 26

<b>File Description</b>	<b>Document</b>
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**Other Upload Files**

1	<a href="#">View Document</a>
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**1.2.2**

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 55.55

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1566	1618	00	930	00

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

Raja Birendra Chandra College tries to blend cross-cutting issues relevant to Professional Ethics, Gender, and Human Values into the curriculum within the University prescribed framework.

The university curricula focus on various topics of human values and professional ethics and all the faculties of the college impart the lessons to the students about the same. The topics like Human Rights, Civil Society, Good Governance, Secularism, Welfare Policies, and Democratic Values etc. are prescribed in the curricula. College tries to increase awareness among the students regarding the issue of Human Rights, Right to Information Act, Democratic Values etc through Seminars and Special Lectures. Anti-Ragging Cell, and Anti-Sexual Harassment Cell/ Internal Complaint Committee (ICC), Students' Grievance Redressal Committee (SGRC) etc. are functioning normally only to establish human values and professional ethics.

The course of Gender is a very sensitive issue. To make gender perspective becomes critically exposed liberally connoted and made out by the student, the courses in literature, Geography, Political Science, History and Environmental Studies are instructed distinctively. Seminars, lectures and speeches by renowned academicians in different fields are conducted by the aforementioned departments to increase awareness and understanding of issues like gender equality, discrimination basing on gender, sexuality and all of that. Each and every year we celebrate Women's Day to make our students aware of their rights and responsibilities thereby empowering them. NSS unit of the College also organizes programmes on gender issues and make their volunteers pro-active to handle the gender issues. They also take up several outreach programmes in the adopted village in this regard.

There is the mention of Environmental Studies as a compulsory paper in both Honors and Program course to impart the latest knowledge regarding the environments. In this course, students are to participate in the Field Projects to get firsthand experience.

The students have been habituated to keep our college campus neat and clean as it is marked as plastic free and no-smoking zone. The College has taken up a Social Forestry Project in an adjacent area of College Playground to make our campus greener and eco-friendly. Students are involved in taking care of the garden of the College.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 39.92

**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 699

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1**

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>



## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 66.33

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
837	842	892	738	939

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1296	1277	1277	1277	1277

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 44.31

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
238	269	299	179	291

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
584	574	574	574	574

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 125.07

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

The teaching learning process revolves round the need, interest and capabilities of students. Keeping in mind student's individual knowledge and personality development, the college undertakes many student-centric methods for enhancing learning experiences and how to minimize drop-outs through personal counseling.

**Experiential learning**

1. The teaching faculty of the college promotes experiential learning method to enhance and develop experimental learning approach amongst the students. Particularly, departments like Geography, Physical Education, and History, Bengali, Sanskrit and English use this method in the teaching-learning process to facilitate the learning abilities of the students.
2. The teaching learning activities are made effective through illustration and special lectures. Apart from lectures, other centric method is also employed to ensure the process. These include: Power Point Presentations: Faculty uses Power point presentations including the videos of the lectures on technical topics as per the syllabus. It is presented to the students at the end of every chapter for the student's ready reference. This helps the slow learners for a better revision.
3. Emphasis is given on skill development. For this purpose a Skill Development Centre has been set up within the premises of the college.
4. The students also take active part in organizing various extra and co-curricular events which help them in developing their organizational skills. Special programs on Women's day, World Environment Day, Republic Day, Independence Day, Yoga Day, Teachers' Day etc. are also conducted by them.

**Participative learning**

1. Problem solving activities are promoted by the college. Students are given certain topics which are of utmost importance both academically and practically, they are then divided into groups and asked to read various articles or write ups and then to analyze and reflect on it. In this way they get an opportunity to conceptualize the theoretical aspects. It helps them in reflective thinking, problem solving and to logically question what was taught.
2. Students undertake group activities such as project assignments, case-study analysis, group discussions, presentations, seminars and debates which enhance participative learning. The learning outcomes of these activities are discussed and shared with the entire class.
3. Students particularly departments like Geography and Physical Education are also taken to field and study tours to different parts of West Bengal and outside West Bengal. It exposes them to the world of practical knowledge to improve their skills and abilities.
4. Students' Profile Mapping: It involves creating a comprehensive overview of individual student characteristics, academic performance, and personal attributes to facilitate personalized education strategies and support.

**Problem solving methodologies**

1. The college adopts student centric learning method. Along with the classroom teaching and laboratory experiment based learning, students are also involved in various projects. The projects help towards enhancing the real life problem solving abilities of the students. Moreover, quiz contests are held from time to time to keep the students in a competitive environment and to check the overall progress of the class.
2. Students carry out tasks like mind mapping on specific topics which helps them to widen their thinking capabilities.
3. Competitive Examination Facility: Students are offered with 48000 questionnaires involving Mathematics and Reasoning for their self-evaluation process.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

#### Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 77.5

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
16	16	16	16	16

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2

***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***

**Response:** 100**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	14	13	11	10

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms****2.5.1**

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

1. Presently there are two kind of systems (CBCS and Non-CBCS) running at the undergraduate level in this college.
2. Old system (Non-CBCS): In the old system, University examination known as Part-I, Part-II and Part-III examination will be held at the end of each year. The system was introduced from the session 2018-2019 in this college.
3. Choice Based Credit System (CBCS): In this Credit System, students have to face at University Examination the end of each semester. Besides this, the college takes two mid-semester examinations for internal assessment for each semester as per University and UGC rules.
4. The college examination committee formulates its own method of internal assessments as per guidelines of University and UGC. The college teachers prepare internal questions keeping secrecy and consistency with the University of Kalyani standard.
5. The University level examination is conducted by the college examination committee as per rules and regulations of the University and as per examination programme scheduled by the University.
6. The answer scripts of internal examination are evaluated by the subject teachers properly as per

direction of the Head of Department. The answer scripts of external examination are sent to the Controller of Examinations and are examined by the teachers appointed by him.

7. Several faculty members of this college have been acting as paper setter in each and every semester as they were appointed by the competent authority of the university. The matter was always kept secret.
8. After evaluation, award slips relating to internal mark obtained by the student for each subject are prepared and a copy of the same is preserved in the department.
9. Finally, average marks calculated from the internal marks is sent to Controller of Examination, University of Kalyani through their online portal.

**Transparency, Time-bound grievance redressal and efficient grievance redressal**

1. No dishonest activities in the examination hall are encouraged at all. If any examinee adopts unfair means in the examination hall appropriate action is taken against him/her.
2. In case of grievances relating to internal evaluation, answer scripts are shown to the students by the respective teachers so that the students can understand their drawbacks and rectify their own.
3. Any student who is not satisfied with the result of University examination he/she can avail of the mechanism to ask for review.
4. He/she can seek for photocopies of his /her answer scripts after under the provision of RTI act from the university.
5. The college maintains a continuous process through surprise test, class test, seminar, extra-curricular activities as well as semester end examination to assess the performance of the students.

1. If there is change in marks after review/scrutiny of any subject, the college authority informed the concerned student immediately and fresh mark sheet issued by the Controller of Examinations of the university is handed over him/her within short period of time.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.6 Student Performance and Learning Outcomes**

**2.6.1**

***Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website***

**Response:**

Raja Birendra Chandra College is affiliated to the University of Kalyani. The course structure aimed at particular Program outcomes and Course outcomes are designed by the University. These are not provided to the Institution. So, each Department designs its own Program outcome and Course outcomes. Departmental meetings are held at the beginning of the semester or if there is any change in syllabus. The teachers sit together and design the Program outcomes and the Course outcomes so that the method of teaching can be decided upon. The outcomes are designed in such a way that once a student is ready to pass out of the college, he or she has attained some degree of mastery over the three important domain of education, viz cognitive, affective and psychomotor.

With this aim in mind, the Course outcomes are designed separately for each paper. Gaining of proper knowledge, supported by real evidence is emphasized and teachers guide the students on how to consult the reference books as well as the vast variety of online resources provided by the college.

Knowledge without empathy is of little use. Course outcomes are so designed that students become aware of the current issues and are encouraged to make a difference in the society or the environment.

Psychomotor skills are given special importance in the Skill Enhancement Courses which are a part of every program. Students learn to actually use the knowledge gained in the classroom in real life.

These outcomes have been listed in the college website so that students can know about them. In addition, the teachers introduce these outcome aims to the students at the beginning of each semester. This helps them in focussed study and achieve these outcomes.

Teachers use a number of methods to evaluate that the Program Outcomes and the Course Outcomes have been attained. Classroom interaction is still the best tool for the purpose. In addition, internal examinations, quiz, departmental debates, projects and paper presentation etc are used to understand how far the goals have been achieved. The teachers carry out both subjective and objective evaluation of the students to determine how far they have achieved the POs and the COs. The College also uses a software to track the progress of the students. A combination of the marks obtained in the final examination and the subjective observations of the teachers help to map the attainment of program and course outcomes of the college. However, till now, greater emphasis has been placed on the Honors students. With the introduction of National Education Policy (NEP) and Major subjects, all the students of the college will get the benefit of PO and CO assessment.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.6.2**

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

At the beginning of every session, the program outcomes and the course outcomes of every subject are communicated to the students. These are also posted in the college website so that the students can clearly understand what is expected of them. Towards the end of each semester, it is the duty of the teachers to evaluate how far the course outcomes have been met. If there is significant gap in expectation and result, departmental meetings are held to identify the areas of weakness and measures to overcome the problem are discussed.

Outcomes are the set of Objectives that a student should be attaining or acquiring when successfully qualifying the Final Semester (**that is Semester-VI**) Examination. The various methods employed for evaluation of Attainment of these POs, PSOs, COs can be classified into 2 broad categories

### **1. Direct Attainment Evaluation Strategies**

### **2. Indirect Attainment Evaluation Strategies**

The methods employed for evaluation of Attainment are as follows

#### **1. Direct Attainment Evaluation Strategies**

##### **a. End-Semester Examination Results**

Detailed Analysis of End-Semester Examination results provide a vivid picture regarding the Attainment of the laid down POs, PSOs, COs. Detailed analysis of the Results are attached.

##### **b. Internal Examination Results**

Analysis of the Internal Examination results provides a basis for evaluation of attainment and planning for the future remaining span of the Semester.

#### **2. Indirect Attainment Evaluation Strategies**

##### **a. Students Performance and Attainment Mapping Software Portal**

The college uses a Web-portal for mapping the Courses to PSOs and for grading all the Final semester students in accordance with the laid down PSOs. The portal uses a well-defined Algorithm for computing the Attainment Score of each Student of the college based on both CGPA and the Faculty members' Grades.

**Attainment Score = 80% of CGPA + 20% of Faculty given grade**

This score gives a robust idea regarding the Attainment levels and it is evaluated for each and every student passing out of the College.



**b. Progression to Higher education**

Students' progression to Higher Education serves as an important metric for Attainment evaluation. Progression to Higher Education acts as a marker for evaluating successful attainment of the laid down Programme and Course Objectives and Outcomes. The list of students progressing to Higher Education is attached.

**c. Students' Feedback Reports**

The Students' Feedback Reports for the last 5 completed academic years are a basis for self evaluation of Objectives and Outcomes enlisted earlier. The attainment levels are exercised and evaluated by the students themselves through their responses in the annual Students' Satisfaction Survey (Feedback).

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.6.3****Pass percentage of Students during last five years (excluding backlog students)**

**Response:** 93.1

**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
212	381	203	243	134

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
276	382	208	245	149

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

#### Online student satisfaction survey regarding teaching learning process

**Response:** 3.97

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

#### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Knowledge, innovation and technology transfer are some of the most desirable outcome of education. Raja Birendra Chandra College aims to equip its teachers and students with these necessary life skills so that they can prosper in the future. With this end in view, the following steps have been taken in the college:

- A Research and Publication subcommittee has been set up in the college. Its functions are as follows:
  1. It applied to the College Authorities, through IQAC to provide some financial help to teachers interested in research. Accordingly, a resolution was passed by the Governing Body to provide financial help to teachers who attend seminars and conferences and also

present papers.

2. It provides help and support to teachers willing to apply for research projects. One such proposal is now under formulation.
3. Publication in UGC CARE listed journals, peer reviewed journals and conference proceedings are compulsory for promotion of the teachers. This Committee provides any help needed in such publication and also keeps a record of the publications of the teachers.
4. It plays an active role in organizing seminars in the college for the dispersal of knowledge among teachers and students.

- Knowledge increases as it is shared. Being a firm believer in this edict, Raja Birendra Chandra College has signed several MoUs with different colleges. These functional MoUs provide for the following:

1. Faculty exchange is one of the most important MoU activities. Teachers from other colleges have visited this college and enriched the students in their classes. Teachers from this college have also visited other institutions. In this way an environment of free flow of knowledge has been set up.
2. Another item of the MoUs is the use of library resources. Students of Raja Birendra Chandra College can visit the library of the colleges with which MoU has been signed and vice versa. As most colleges have fund constraints, it is not possible to buy every book. But students need not be missing an opportunity to learn as they can access the resource from other institutions.
3. MoU has also been signed with private concerns who conduct certificate courses in the college. This has helped the students to gain knowledge and exposure.

- The Guidance and Counselling cell organize a few programs each year to make the students aware of some of the career opportunities available after graduation. Though the number of these programs is few, these have already proven helpful to the students.
- The Seminar Committee, in collaboration with IQAC, has organized several seminars on IPR and its different facets. Student response has been positive.
- Different departments are encouraged to hold student seminars to encourage self directed learning among students.
- Some departments make the students do projects which also help in learning by doing.
- The Philosophy Department, in collaboration with IQAC has organized several seminars on different aspects of Indian knowledge system (IKS).
- The annually published College magazine called “Monon” provides another avenue where students and teachers and staff can display their interests and creativity. In addition, several departments of the College publish Wall magazines. Students are encouraged to take part in this venture.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response:** 42

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
12	10	02	11	07

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.44

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	01	03	01	02

<b>File Description</b>	<b>Document</b>
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 1.69

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	4	14	1	2

<b>File Description</b>	<b>Document</b>
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

Raja Birendra Chandra College is an integral part of the surrounding community. The college acknowledges its duty towards this community and uses its resources to perform many extension activities. The aim is to raise awareness and influence the community towards a more progressive attitude. Most of these activities are carried out through the NSS unit of the college, though other students, teachers and non teaching staff also take active part in these activities.

One of the most regular and successful activity is the annual **Blood Donation Camp**. These are organized by the NSS unit in collaboration with the Kandi Sub-divisional hospital. Generally, students, teachers and non teaching staff donate blood every year.

Date of Programs	Topic	Collection of <b>Blood</b>	No of NSS <b>Volunteers present</b>	College <b>present</b>	Staff
06.03.2018	Blood Donation awareness programme	Nil	47	04	
09.03.2018	Blood Donation Camp	21 Units	48	08	
05.04.2022	Blood Donation Camp	37 Units	49	09	
22.03.2023	Blood Donation Camp	22 Units	49	07	

The **Blood Donation Awareness Camp** played a vital role in making the students aware of the value of blood donation and the fact that it is completely safe.

Another extension program which met with remarkable success is the “**Safe Drive Save Life**” campaign undertaken by the students in collaboration with Kandi Police Station. It has been enthusiastically taken up by the students of Raja Birendra Chandra College. Students wearing placards, walked in the rallies giving slogans about road safety. They also controlled the traffic of the roads and streets. The traffic police officers helped and supported the students in every way. A dias was raised in a street corner where speakers pointed out the dangers of reckless driving, overtaking and driving without helmet of the bikers.

Date of programs	Topic	Speakers	No of NSS <b>Volunteers present</b>	No. of College Staff <b>present</b>
02.04.2022	Safe Drive Save Life	Mr. Subhas ch.	47	08

		Ghosh, IC Kandi PS		
02.04.2022	Safe Drive Save Life Rally	Nil	47	08
20.03.2023	Safe Drive Save Life Rally	Nil	59	07

The students of Raja Birendra Chandra College have participated in various programs to increase the environmental awareness in the surrounding community. **Tree Plantation Program** and **Van Mahotsav** program were organised in the premises of Kandi S D Hospital in collaboration with Kandi Red Cross Society. Apart from this, every year, International Environment Day is celebrated in the college with tree planting program.

Date of programs	Topic	Venue	Organised by	No of NSS Volunteers present	No. of college Staff present
22.07.2017	Van Mahotsav	Kandi S Hospital	DRBCC NSS unit & Kandi Red Cross Society	49	05
18.01.2022	Tree Plantation Program	RBC College	RBCC NSS unit	47	04
14.08.2022	Tree Plantation Program	RBC College	RBCC NSS unit	48	04

Blood donation camp was also organized to celebrate **International Mother Language Day**. Students, teachers and volunteers participated enthusiastically in it.

**Self defense classes through karate** have also been organized from time to time in collaboration with Kandi Karate Club. Special emphasis is placed on self defense of girls.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

**Awards and recognitions received for extension activities from government / government recognised bodies**

**Response:**



Since its inception in 1965, Raja Birendra Chandra College has been serving the surrounding community continuously. The students are often of poor socio economic background. However, the college has trained and groomed them and now even uses them to spread awareness in the surrounding community. Students undertake a number of programs so that the people in the vicinity of the college become aware of pressing issues like cleanliness, environmental sustainability, self defense, blood donation etc.

These extension and outreach programs conducted by the college have not gone unnoticed. Several Government and government recognized bodies have acknowledged the contribution of the students and teachers of the college. Some of these are as follows:

- The Kandi Municipality has been very appreciative of the various efforts and programs undertaken by the college. They have entered into a MoU with the college for effective garbage disposal. In a letter, the Municipality has appreciated the impact of the College on the cleanliness of the surrounding area. This has become possible not only through the periodic campus cleaning and Swachch Bharat campaigns adopted by the college, but also through the gradual increase in awareness among the people.
- The College has maintained a long term relation with the Students' Health Home where students can get medical treatment almost free of cost. This effort has been acknowledged by the students health home. In addition, they have also expressed their appreciation of the awareness camps organized on different issues like thalassemia, blood donation, adolescent health etc.
- Kandi Raj High School is a popular educational institution in the town. It has been suffering from a lack of teachers in the Commerce stream. Teachers of Commerce department of this college have been taking classes in the school on an honorary basis. The School has expressed its gratitude for this service.
- Kandi Karate Club has expressed its thanks to the College for organizing a number of self defense programs – most through Karate and some, especially tailor made for girls.
- Raja Birendra Chandra College has always played an important role in spreading awareness about Blood Donation and organizing Blood Donation Camps. The Kandi Red Cross Society and Kandi Subdivisional hospital has send its appreciation letter for this activity.
- Kandi Panchayat Samity has expressed its appreciation of the role of this college in raising awareness and enthusiasm among the girls in the surrounding villages and helping them to opt for higher studies.
- Jasohari – Anukha II Gram Panchayat have been very grateful for the activities and awareness camps conducted by NSS in their adopted village, Madhunia Ullapara, located in this panchayat.
- Khargram Panchayet Samity has expressed its gratitude for adopting one of its village named Kharsa by NSS for awareness activities.
- Kandi Municipality has been appreciative of various “Green” programs taken up by the College.
- Assurance Quality Certification LLC has submitted letters of appreciation for conducting Environment audit, Green Audit and Energy Audit in the campus.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.3**

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 13

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
06	03	0	0	04

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.5 Collaboration****3.5.1**

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 27

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### Response:

The college has a total campus area of 3287.44 square meters. There are six well-constructed building on 1400 square meter. There are 18 class rooms, out of which one room is equipped with ICT facility. There is a seminar hall in the college for better teaching learning and conducting academic as well as cultural program. There is a Geography Laboratory for the students of the Geography. Physical Education has a well equipped gymnasium.

We summarize the following facilities present in the college

- 1.Seminar room : 01
  - 2.Garden
  - 3.Ramp- 02
  - 4.Toilet for physically disabled person-01
  - 5.Separate toilets for boys and girls
  - 6.Sanitary Vending Machine-01
  - 7.RO water Purifier for drinking water-04
  - 8.Canteen
  - 9.Fire Extinguisher – 03
  - 10.Notice Boards – 06
  - 11.Open air Yoga Center – 01
  - 12.Girls’ Common room with attached toilet
  - 13.Wheelchair – 01
  - 14.Crutch - 01
  - 15.First Aid box – 02
  - 16.Bicycle stand
  - 17.Specialized facilities and Equipments for teaching, learning and research etc.
- Green Board- 12
  - White Board-06
  - LCD Projectors- 03
  - Smart classroom-01
  - Digital Camera -01
  - Black & white printer only- 05

- Printer cum scanner- 04
- Desktops- 21
- Laptops- 03
- ICT room with Internet Facility- 1
- Photocopier- 01
- Scanner – 01
- Graph Board – 02
- Enriched automated library with reading room and browsing area

### **Games and Sports Facilities:**

1. The college uses the playground named “**Mohan Bagan**” for sports. Practical classes of Physical Education are held in the morning according to routine in this field also.
2. In this play ground, the college holds annual sports (outdoor game) in the month of December or January every year. There are sufficient numbers of equipments such as javelin throw, shot put ball, jumping mats etc.
3. College team of Kho-kho and Kabaddi, both boys and girls regularly practice in this ground. Football and Volley ball also are practiced here.
4. The college provides indoor games facilities among the students and the staff. These are carom, ludo, chess, burning of candle, table tennis, badminton etc.

### **Gymnasium:**

The college has a rich gymnasium with different instruments such as-

1. Treadmill
2. Bicycle Ergometer
3. Parallel Bar
4. Chining Bar
5. Bench Press
6. Leg Press
7. Chain pulley Shoulder Press
8. Rowing
9. AB King Pro
10. Hamstring Press
11. Twister
12. Gymnasium Mat etc.

The students can use Gym for exercise at free of cost

### **Yoga and Meditation Centre:**

There is a **Yoga and Meditation Centre** in this college run by the teachers of Physical Education. External experts are also invited to teach the participants. An Open Air Yoga Centre has been build.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.1.2**

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 9.4

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
6.24	1.97	0.43	4.99	2.85

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**4.2 Library as a Learning Resource****4.2.1**

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

In the field of higher education, the town Kandi is adorned by Raja Birendra Chandra College. The Central Library of this College was established in the year 1965. It is located on the second floor of the main building. The students, teaching and non teaching staff of the college are facilitated by the

accessibility to the central library for their requirements. With the introduction of CBCS and later on, NEP 2020, the Central Library has brought a large number of text books to provide the students with the latest study materials. Most of the books are in vernacular language as majority of the students prefer it. Local culture, language and literature finds expression in a separate collection in the library where books and other publications related to the local area are kept. Murshidabad district is rich in history and culture. An initiative has been taken for providing adequate resources to the students about the heritage. Dearth of space is the most pressing limitation of the library. The central library is under CCTV surveillance. The Librarian organizes Library Orientation Programme at the beginning of the academic sessions to make students aware of all the services and facilities provided by the library.

### **Library Automation:**

1. The automation of our library had started in the year 2022 by using **Integrated Library Management System (ILMS)-KOHA (version:21.11.13)** software which is customized by the Bengal Library Association. Library books are classified by using DDC 23rd edition schedule and books are tagged by Barcode.
2. The circulation process has been fully automated since the year 2022.
3. The library has a **membership of the NLIST programme** of UGC. By this membership, all stakeholders of the library can easily access a huge number of e-books and e-journals.
4. Library is enabled with LAN, high speed Internet connectivity and Wi-Fi system.
5. At present, five (5) computers are available in the library.

### **The institution has subscription for the following e-resources:**

1. E-journals
2. E-books
3. Remote access to e-resources
4. Database

### **Library Activities:**

#### **1. User Orientation Programme:**

Regular orientation programs are held by our library to familiarize patrons with the collection and teach them how to use the OPAC, the internet, and open sources.

#### **2. Library Workshop:**

Library workshop has been arranged on how to use OPAC system and NLIST e-resources for library users.

#### **3. Library Seminar:**

Seminar has been organized by the Central Library on different topics.

#### **4. Celebrate “Librarian Day”:**

On the occasion of the birth anniversary of Dr. S. R. Ranganathan, celebrate "Librarian Day."

**Central Library Facilities:**

1. Lending services are given to the students, teaching and non-teaching staffs.
2. Library provides access to e-journals and e-books through N-LIST.
3. OPAC facilities are given to the users.
4. Reference services are provided to the users.
5. Both faculty members and students have accessibility to reading rooms.
6. Internet facilities are given to the users.
7. Browsing centre for students, teachers and staff.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.3 IT Infrastructure****4.3.1**

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

Raja Birendra Chandra College always tries to improve the IT facilities in the campus for the benefit of the students and also manage necessary administrative works. To maintain a sustained IT facility in the campus, the institution installed an internet facility purchased from Alliance Broadband to provide LAN facilities along with adequate Wi-Fi facilities. Internet facilities have further been extended in 2020 to speed up the network connectivity using BSNL connection with 70-100 MBPS network speed in addition to earlier broadband connection. The College regularly updates the network facilities in the campus for the benefit of all stakeholders.

**LAN update:** The LAN facility was introduced and is periodically updated according to requirements of the institution.

**Wi-fi facility:** The LAN facility is complemented with Wi-Fi facility wherever required. Wi-Fi facility was introduced in the institution from 2022.

**CCTV:** The entire college is fully under CCTV surveillance system and it is monitored from Principal's room.



**The library is now automated.** Students can use the KOHA-OPAC System to look up library books. The circulation system is automated as well. Teachers and students can borrow books for their homes using the KOHA software. The computers in the browsing section of the library are equipped with LAN and wi-fi systems, allowing students to use them to search for more information. The library has also taken membership of N-LIST. Students and teachers can access a vast number of e books and e journals. The OER system enables the users to access a number of e resources.

Internet facilities are available for students and teachers in different academic departments, IQAC room, Principal's room, Central Library, Smart classroom, NSS room and in the Office section.

**Bio-metric Attendance System** has been introduced and it is being updated time to time.

The college website is maintained and upgraded at frequent intervals under Annual Maintenance Contract with a service provider.

ICT facilities are available in different classrooms where teachers take classes regularly.

Modern sound system, PCs, Projectors are available in our smart class room.

The following Software / Portals are used for different types of college work.

**Teaching Learning Software / Portals:**

**College Website:** <http://rbckkandi.in/>

**KOHA- OPAC System:** <http://rbcl.blacal.in/>

**Learning Management System:** <https://rbckkandi.com/eshikshak/>

**PO-CO Mapping & Attainment:** <http://rbckkandi.com/poco/>

**Administrative Software / Portals:**

**On-line admission portal:** <https://rbconline.org/>

**Feedback Portals:** [https://rbckkandi.com/feedback\\_system/](https://rbckkandi.com/feedback_system/)

**Teacher appraisal system:** [https://rbckkandi.com/faculty\\_appraisal\\_system/](https://rbckkandi.com/faculty_appraisal_system/)

**Student Profile Mapping:** [https://rbckkandi.com/rbcc\\_spm/](https://rbckkandi.com/rbcc_spm/)

**Online grievance portal:** <https://rbckkandi.com/grievance/>

**Software for Financial Transactions:**

**WBiFMS:** <https://www.wbifms.gov.in/ifms/login.html>

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.3.2****Student – Computer ratio (Data for the latest completed academic year)****Response:** 159.18**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 11

<b>File Description</b>	<b>Document</b>
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1**

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 11.14**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
4.38	2.86	6.43	1.06	4.79

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 73.35

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1295	1201	682	1193	1061

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	<a href="#">View Document</a>
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	<a href="#">View Document</a>
Upload policy document of the HEI for award of scholarship and freeships.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 42.13

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
647	638	626	621	588

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 3.92

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
13	22	04	04	03

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
212	381	203	243	134

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0.71

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
01	06	01	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University /**

**state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 17**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
08	0	00	06	03

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 32.4**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
66	35	02	28	31

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>



## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

Raja Birendra Chandra College was established in 1965. So, there has been several batches of students who have passed out from this college. Many of them are well established in various walks of life. Some ex students have been working as faculty members in different subjects in the college. Others, as prominent members of society have offered advice, donations and have sometimes been involved in various outreach programs of the college.

However, till recently, there was little effort to organize this legacy of the alumni. A meeting was called in the College in November 2022 to discuss the formation of an Alumni Association. The initiative was taken by the Principal of this College. The responsibility of reaching former students was placed on our senior faculty – one of whom himself happens to be an ex student of the College. The response was heartening. A number of former students attended the meeting. The Alumni Association was formally constituted. In the meeting, it was resolved that the Association will be registered under West Bengal Society Registration Act, 1961. Accordingly, the formal steps were carried out and our college now has a Registered Alumni Association. It was registered on 29.05.2024.

Vision: To help new generation of students with experience and advice from the distinguished Alum

**Mission:**

1. Provide career counselling to final year students.
2. Provide counselling as required to the current students
3. Advice the college about general upliftment
4. Try to mobilize funds for the college

Even before the formation of the Association was formalized, the Alumni Association has already begun to contribute towards the College. An Alumni fund has been set up where students who have passed out will have to deposit a fee to become members of the association. A system of collecting annual/life membership contribution has also been set in place. But since the Association is just being set up and in a fledgeling state, the fees have been kept at a minimum.

The Alumni Association has a number of items on its agenda. We are aiming to increase community involvement significantly with the help of this Association. The process has already begun as the College is collecting feedback from alumni members about the curriculum, teaching learning process and other aspects of the college from the ex students. Prominent persons in local society have been invited to become members of the IQAC and also to participate actively in the newly formed Alumni Association. One target of the college is to enlist the help of the alumni in developing the Guidance and career counselling cell of the College. Since these students have already completed their graduation and many are well established in various jobs in government and private sectors, they can provide valuable advise to the final year students about what to do after passing out from the college. Alumni Association and the Career Counseling Cell are working together to tap into this rich resource.

In order to increase the reach of the Association, membership is offered to all graduating students when they come to collect their certificates after graduation. The Association has also created an online presence with the help of Facebook. Once the Registration Process is complete, the Alumni Association is expected to have a much greater degree of involvement in the development of the college.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

The College is developing and flourishing as undergraduate college which has completed of 58 years of existence after facing several challenges. The college tries to follow best practicing initiatives in order to achieve its goals which may be discussed as follows-

Vision: To provide quality higher education in a cordial and peaceful academic atmosphere to the students of this semi-urban area irrespective of their caste, religion, and gender, will explore their hidden potentialities and to make a real human being who is to be the integral part of the nation.

#### Mission:

- To impart proper higher education to all the deserving students
- To produce physically fit, morally sound and socially responsible citizens of the country
- To spread the light of education even among the students of marginal background
- To create the sense of unity among the learners
- To teach the students to be self reliant
- To provide support to economically weaker students
- To prepare the students for their optimistic future life

#### Governance:

1. The College is governed by the Governing Body of the college. It is the apex body of the college. The Governing Body prepares plan, policies and executes development activities of the college by laying down values and participative decision making process which is most important not only to fulfill the vision and mission but also in building the organization traditions.

2. The management committee takes care of infrastructure facilities which fulfill the quality and the required needs of the higher education to reach the set goals or bench marks of the institution

The success of an organization is the result of the combined efforts of all who work towards attaining the vision of the institution. These are outlined as follow-

1. The Governing Body of the college is constituted with elected or nominated persons from various backgrounds as per government's rule and University Statue where both teaching and non-teaching staff, student, University, Government and local body represent as the member. Their valuable opinions and suggestions are discussed in the meeting of the Governing Body in

decision making and implementation of different policies. Final decisions are adopted democratically in the meeting of the Governing body on the basis of the opinion of majority member.

2. The activities of the college are distributed or delegated away from the top level to lower level. To practice decentralization and participative management, the Principal as a leader constitutes different committees in consultation of the Governing Body for smooth functioning of the institution.

1. The demands and requirements from the grass root level are placed before the IQAC by the Students' Union from the side of students, from the end of Teachers' Council and the staff of the college etc Under the leadership of the Principal the IQAC as the core planner observes all the needs, makes proposals and tries to convey the message before the Governing Body.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

The College is government aided college affiliated to University of Kalyani. Organizational structure of the Institution and its strategies, policies etc. are outlined below-

#### Governing Body and administrative setup:

1. The Governing Body lies at the top of the organizational structure of the college. It is formed as per rule as specified in the statute of University of Kalyani. It is the Policy making Body.
2. The President of the Governing Body enjoys the supreme authority. The post of President is honorary post.
3. The Principal is the Ex-officio Secretary of the Governing Body. He is the administrative head as well as the Drawing and Disbursement Officer of the college.
4. The office administration is carried on under the leadership of the Principal and the Head Clerk. The Cashier, Accountant, Clerk and Bursar assist him to conduct the administration efficiently.
5. IQAC of the College plays important role in overall academic affairs
6. The finance sub-committee and Building committee takes the care related to the financial

matters, construction, maintenance and renovation of the college.

7. Several other Committees are formed to look into different aspects like campus beautification, canteen, anti ragging, sports etc

### **Appointment and Service Rules:**

The full time teachers are appointed by the Secretary of the Governing Body based on the resolution adopted in the meeting of Governing Body on the basis of the recommendation of the West Bengal College Service Commission. The appointment of Full time teachers is fully controlled by the West Bengal College Service Commission as per norms prescribed by the UGC.

1. In case of appointment of permanent non-teaching staff, applications are invited from the candidates through open advertisement, written examination and interview are conducted. Thereafter, the selection committee will recommend the name of the candidate for appointment before the Governing Body. The whole appointment process is carried on as per appointment rules as specified in the statute of the University of Kalyani and order issued by Higher Education Department, Government of West Bengal.
2. The Guest Teachers were appointed by the Governing Body through interview as per requirement purely on temporary basis till 2019. Afterwards, they were approved and designated as State Aided College Teacher (SACT) by the Government.
3. The service of full time teachers is protected by Service Security Act, 1977. Promotion of full time teachers is made as per Government order issued in concurrence with CAS mentioned in latest UGC rules.
4. The service of SACTs is protected by the Government orders released from time to time.
5. The service details regarding leave, promotional benefits (CAS) etc. of non-teaching staffs are conducted by the rules and regulations issued from time to time by Higher Education Department, Government of West Bengal.

The perspective plan for the long term development of the College is formulated by the Governing Body after obtaining opinions and feedbacks from all the stakeholders. These plans are displayed in the website and are revised from time to time.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **6.2.2**

***Institution implements e-governance in its operations***

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>

### **6.3 Faculty Empowerment Strategies**

#### **6.3.1**

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The College authority always tries to satisfy the needs of teaching and non-teaching staff as recognition of their dedication and commitment in service. Some facilities provided for the welfare of the employees of the institution are-

#### **1. Group Insurance:**

The college has covered few permanent teaching and non-teaching staff under General Group Insurance Scheme of Life Insurance Corporation of India

#### **1. Provision for Maternity leave and Child Care Leave :**

The prayer of female staff of the college regarding Maternity leave and Child Care Leave is accepted and approved by the authority so that they can avail Maternity leave and Child Care Leave in time of their need.

#### **1. Health Scheme:**

(a) The college is always eager to help the full time teachers for inclusion of their names under “ West

Bengal Health Scheme for Grant-in-aid Colleges and Universities, 2017” to get medical facilities” if they are willing.

(b) Medical facilities are provided to part-time teachers and non-teaching staff to get medical facilities under “Swasthya Sathi- a Health Scheme of Government of West Bengal”.

#### **4. Credit Facilities and Retirement Benefits:**

All full time staff are enrolled in ‘Provident Fund scheme as well as Retirement Benefit Scheme- Pension cum Gratuity’. The permanent staff makes their savings in General Provident Fund (GPF) as per the rule of Finance Department, Government of West Bengal. The permanent staffs get credit facilities from their deposited amount in Provident Fund.

#### **5. Medical camps:**

Medical camps are often organized by NSS wing of the college for health check up of the staffs and students.

#### **6. Cheap canteen**

There is a canteen in the College campus where food, snacks etc. are provided to the staffs and students at reasonable rate.

#### **7. Gym and yoga:**

The college provides Gym and Yoga facilities for all the students and staffs. No membership fee is charged for utilizing the Gym.

#### **8. Festival Ex-gratia and Advance**

1. The non-teaching staff are given festival advance every year before the festival of Durga Puja and Eid Ul Fitr. However, the staff refunds the amount taken as advance in five/ eight equal installments to the college fund. No interest is charged on this advance
2. The casual non-teaching staffs are paid Ex-Gratia every year before the festival of Durga Puja and Eid Ul Fitr from the college fund and it is non-refundable.
3. The newly appointed teachers whose pay fixation memos have yet obtained from DPI, Government of West Bengal are paid a lump sum in every month as a part of their salary from college fund till their salaries are not regularized. After regularizing their salaries they refund that amount taken as advance to the college. In this case also no interest is charged on advance amount.

#### **Performance Appraisal System:**

1. As per norms prescribed by UGC, the teaching faculties have to prepare their self-appraisal report

along with proper documents and evidence under the guidance of IQAC. Thereafter, the college authority forwards the proposal of Career Advancement Scheme for promotion to the competent authority.

2. In case of non-teaching staff, their proposal are prepared and forwarded to the DPI, Government of West Bengal as per service rule of the Government of West Bengal after completion of 10 or 20 years of satisfactory service.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2

#### Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 0

##### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshops and towards membership fee for professional bodies	<a href="#">View Document</a>

### 6.3.3



**Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**Response:** 57.28

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
22	15	05	08	09

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
08	08	09	08	08

<b>File Description</b>	<b>Document</b>
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>

## **6.4 Financial Management and Resource Mobilization**

### **6.4.1**

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

1.The college is a government aided college affiliated to the University of Kalyani. The

government of West Bengal provides salary of the full time teachers, State aided College Teachers and permanent non-teaching staff.

2. Tuition fees and other session charges are collected from the students. This is the main source of funding for the college.
3. The college has to pay 50% of collected tuition fees to the government.
4. The college has to manage its requirements mainly out of the remaining amount collected from the students.
5. Presently, the college has increased its building for providing class rooms and office rooms. So, cost of maintenance, electricity charges and other expenses have noticeably enhanced.
6. The number of computers, printers, Xerox machines and IT hardware has increased.
7. The recurring and non-recurring expenses increased also with the passage of time.
8. The remuneration provided to the causal staff of the college enhanced substantially. The remuneration paid to causal staff out of fees collected from the students.
9. The college has installed step by step about 80% LED tube and lamps in office, class room, teachers' room, library and reading room.
10. College regularly tries to get fund from various agencies like UGC, Higher Education Department, Government of West Bengal, MP LAD, MLA LAD and local bodies. Funds are obtained according to the availability of the agencies and our requirements.
11. Funds were allocated many times after submitting proposals and those were utilized accordingly.
12. More specifically, the college approached to the Chairman of Kandi Municipality for granting water purifier machine for supplying pure water to the students. The college applied several times to the MLA for book grant out of MLA Lad for providing books to the students as a result syllabus changes and /or introduction of CBCS Education in under graduate courses. Besides this, the college approached to the chairman of Kandi Municipality for building up toilet, bath rooms to the students out of their local area development fund which was not sufficient in the college according to number of students.
13. The UGC grants received by the college utilizes it for the purpose it is granted.
14. The college always tries to prepare budget beforehand as per requirement of the college based on the past experience and then the working is started in next year in accordance with the budget.
15. In case of doing lump expenditure, approval is taken either from the Governing Body or finance sub-committee keeping the knowledge of IQAC.
16. All purchases are made except petty ones through purchase committee at the reasonable rate. In this way, the college always endeavors to use its resource optimally.
17. The college follows a transparent accounting practice and audit of books of accounts is made by the auditor appointed by the Director of Public Instructions, Government of West Bengal.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### **Response:**

The Internal Quality Assurance Cell (IQAC) was set up in Raja Birendra Chandra College in December, 2010 and since then it has taken up several initiatives to improve the teaching learning process in the college as well as improve the infrastructure. The contribution of the IQAC are listed below:

- i. The IQAC, in collaboration with the Academic Committee, prepares the Academic Calendar of the College. It consults the Calendar published by the University of Kalyani as well as the Holiday list and also takes into account local festivals in order to create this Calendar every year.
- ii. The Master routine of the College is also prepared by the IQAC in collaboration with the Academic Committee.
- iii. IQAC has played a key role in the process of introducing digital teaching learning in this college. One of the initiatives of IQAC was to introduce the LMS. It has conducted regular training sessions with teachers to help them use LMS. It continues to review the activities of both students and teachers in the LMS.
- iv. In order to understand exactly how well the students are coping with the post covid situation, IQAC has adopted a POCO mapping software. The learning loss of the students during the covid year needs to be identified and the lagging areas need to be pulled up. This identification process is being done with this software whose entire back office data is being supplied by IQAC.
- v. The covid pandemic was a huge blow to the education system. IQAC of this college played a pivotal role in taking the key decisions to keep the learning system running. At first, the IQAC helped in hosting teaching materials in the College website. Then, it supplied student data to the different departments in order to create whatsapp groups. Study materials and lectures were uploaded in these groups. The IQAC played a vital role in conducting the examinations during the covid period. Separate emails were opened for each department. Messaging systems were used so that no student misses an examination. The collection and submission of marks as well as dealing with students who could not appear for the examination because of health or financial reasons – all fell within the purview of IQAC.
- vi. Even the administrative jobs were largely delegated to the IQAC during the covid period. New teachers joined while a few old teachers had their CAS due. The formalities were handled by IQAC.
- vii. The IQAC has also begun to collect feedbacks in a systematic way from students, teachers, employers and alumni.
- viii. As emphasis on digital teaching has grown, the IQAC has created a smart classroom, in spite of severe shortage of space in the college.

ix. It has collaborated with almost all the Departments of the College to organize seminars and webinars – all of which create important academic exposure for the students and other academicians.

x. One important initiative of the IQAC is to introduce value added courses in all the departments beyond the college hours.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.5.2

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

**Response:**

### **Raja Birendra Chandra College - "Going Green, Going Paperless"**

Education must be inclusive and therefore, the infrastructure and environment of the educational institutions must be such as to allow every member of different genders, races, creeds and religions of the society to feel safe, secure and welcome.

#### **Gender equity**

Raja Birendra Chandra College can boast of upholding gender equity and thereby helping women empowerment. The college nurtures an environment which is totally free from gender bias.

- The girl students are never restricted in any sphere if they do not break rules and regulations of the college. They enjoy space and freedom which are effective in expanding their knowledge and talent equally with the male students so that they never feel gender bias.
- The college has taken several initiatives to ensure the safety, security and comfort of the girl students so that they do not feel scared or uncomfortable within the college premises.
- A girls' common room with the needful accessories has been set up to ensure a very gender sensitive campus for the female students.
- The college has set up separate toilets for boys and girls in each floor.
- The entire college campus including the rooms, stairs and passages are continuously under CCTV surveillance.
- The college has set up a sanitary napkin vending machine as well as a burning machine so that the female students face no problem and discomfort within the college premises.
- The college has an Internal Complaint Committee to ensure safety and security of the female students from any kind of sexual harassment..
- Every year the college NSS Unit celebrates World Women's Day on 8th March by organizing a programme on gender equity or women empowerment.

#### **National and International commemorative days, events and festivals**

In order to nurture the sense of social responsibility, the college celebrates various national and international commemorative days, events and festivals.

- Every year the NSS Unit celebrates the Independence Day (15August),
- Flag hoisting and a short cultural program is carried out on the Republic Day (26 January)
- Birthday of Netaji Subhash Chandra Bose (23 January) is celebrated every year.
- Vivek Chetna Utsav or National Youth Day is celebrated every year on the birthday of Swami Vivekananda (12 January)
- Rabindra Jayanti is celebrated every year to commemorate the Nobel Laureate poet Rabindranath Tagore.
- The importance of physical fitness and health is emphasized with the celebration of International Yoga Day and Sports Day
- Students celebrate Saraswati Puja to worship the Goddess of learning without regard to caste, creed or religion.
- Teachers' Day is celebrated by the students to felicitate their beloved teachers.

In addition, every department of the College celebrates special days. All these help to increase the awareness among the students and foster a spirit of unity and pride.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

#### The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>

**7.1.3**

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**7.1.4**

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Education must be inclusive and therefore, the infrastructure and environment of the educational institutions must be such as to allow every member of different genders, races, creeds and religions of the society to feel safe, secure and welcome. Regarding gender equity, the educational institutions should take certain measures to ensure that equality of right has been provided to the female students. In this regard, Raja Birendra Chandra College can boast of upholding gender equity and thereby helping women empowerment. The college nurtures an environment which is totally free from gender bias. The girl students are never restricted in any sphere if they do not break rules and regulations of the college. They enjoy space and freedom which are effective in expanding their knowledge and talent equally with the male students so that they never feel gender bias. The college has taken several initiatives to ensure the safety, security and comfort of the girl students so that they do not feel scared or uncomfortable within

the college premises. A girls' common room with the needful accessories has been set up to ensure a very gender sensitive campus for the female students. The college has set up separate toilets for boys and girls in each floor. The entire college campus including the rooms, stairs and passages are continuously under CCTV surveillance. The college has set up a sanitary napkin vending machine as well as a burning machine so that the female students face no problem and discomfort within the college premises. The college has an Internal Complaint Committee to ensure safety and security of the female students from any kind of sexual harassment.. Every year the college NSS Unit celebrates World Women's Day on 8th March by organizing a programme on gender equity or women empowerment.

In order to nurture the sense of social responsibility, the college celebrates various national and international commemorative days, events and festivals. Every year the NSS Unit celebrates the Independence Day (15 August), the Republic Day (26 January), birthday of Netaji Subhash Chandra Bose (23 January), birthday of Swami Vivekananda (12 January) etc to make the students understand and appreciate the significance of different important days. So, the college is trying continuously to infiltrate values, moral sense and ethics among the students by various productive ways.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

#### **Institutional Best Practice**

##### **1. Title of the practice – Student Profile mapping**

#### **Objectives of the practice**

The College caters to students from widely differing backgrounds. As a result, it becomes difficult for the teachers to teach in a way that will benefit everybody. To overcome this problem, the practice of Student profile mapping was adopted. The main objectives are as follows:

- Understand the background of the students



- Determine the academic and emotional needs of the students
- Plan lessons in such a way that it appeals to every category of students
- Make curriculum delivery more effective
- Identify areas of strength and weaknesses and take suitable steps

### **The context**

Raja Birendra Chandra College is located in a semi urban area. It caters to students who come from a wide variety of socio economic and religious backgrounds. Many of them are first generation learners. Several are the first in their family to be admitted to a college. Many female students plan to avail the scholarship and then drop out. Others have to work alongside their studies.

The college aims to reduce dropouts, impart skill based education and cater to every strata of students. Student profile mapping is a highly useful tool in the hands of the teachers. It helps them identify the individual needs of the students.

### **The practice**

In order to understand the needs of the students, the data is collected digitally with the help of dedicated software. This is the Student profile mapping software. After admission, the various departments open whatsapp groups. A link to the software is circulated among the students. The unique student ID number is used by the students to log in. Then they have to answer a series of questions. They are aimed at obtaining a complete picture of the demographic background, socio economic status, academic achievements and extracurricular interests. This entire process of collecting the data is completed within the first month of admission.

Then the software generates reports on the student profile. Departmental teachers now have considerable information in their hands. They can now tailor their approach to the individual needs of the students.

Now, Teachers can successfully identify the areas of weakness of the students. They can plan their lessons accordingly. Value added courses can be designed according to the need of the student.

### **Evidence of success**

Student profile mapping is still in a nascent stage. However, a few changes have already been noticed:

- The rate and time of data collection has improved significantly
- The teachers now have a better understanding of the background of the students. They have moderated their teaching methods accordingly.
- Psychological counseling has helped to prevent some cases of dropouts.
- This profile mapping has helped in subjective evaluation of students and helps in POCO mapping.

### **Problems encountered and resources required**

Some problems that are faced are:

- The students faced difficulties in understanding and answering the questions in English.
- Internet connectivity is poor.
- Several students refused to answer economic questions at the beginning.

The College has continued to provide encouragement. Teachers often hold one-to-one counseling sessions. As a result, the utility of the software are slowly emerging.

### **Title of the practice – 360° appraisal of teachers**

#### **Objectives of the practice**

The pandemic situation has caused serious disruption of the teaching learning system all over the country. Innovative steps have become necessary to make up the learning loss. Raja Birendra Chandra College has thus adopted the 360° appraisal of teacher software for the purpose. The objectives are as follows:

- The teachers undergo a candid self appraisal.
- Principal evaluates the teacher from various viewpoints.
- Students provide feedback on teachers' performance.
- Other experts also provide opinion on teaching learning – especially at the time of academic audit

#### **The context**

During the pandemic, switching over suddenly to online teaching, conducting examination, collecting answer scripts etc was a challenge. Many teachers found it really difficult to adapt to IT based teaching. National Education Policy, 2020 has introduced several new concepts. The 360° appraisal system assesses the ability of the teachers to cope with the changing environment.

#### **The practice**

Raja Birendra Chandra College has started using the 360° teacher appraisal software. Each teacher has a unique username and password. They have to answer question on aspects like research, publication and projects as well as classroom teaching skill. College administration assures the teachers that this software is a learning tool. If it is regarded as a tool of punishment, no honest feedback can be expected.

The second aspect is assessment by the Principal. He observes the skill and dedication of the teachers outside the classroom. He considers such factors as attendance, involvement in administrative duties, initiatives for social and community development programs, psychological counseling of students and organization of career counseling and guidance programs.

Students also submit their feedback regarding the teaching skill, approachability, regularity, punctuality and effectiveness of the teacher. Complete unanimity is guaranteed.

Next is assessment by the peers. Head of the Departments, senior teachers etc are asked to provide their opinion on the performance of the teachers.

Finally, academic audit is carried out in the institution to assess the teachers by external neutral party. Classroom observation and departmental activities are examined and an assessment result is provided.

As a result of these five layers of 360° appraisal of teachers, every aspect ranging from teaching learning skills, ability to use ICT facilities, other academic activities, punctuality, regularity, work ethic, innovativeness and commitment to the college is examined. The report provides a huge opportunity of growth for the teachers.

### **Evidence of success**

The following evidence of the success of this practice has been noticed:

- The use of student centric methods of teaching has increased significantly.
- The teachers have become familiar with the use of ICT in teaching
- Participation in extension and outreach activities have increased
- There has been significant improvement in work ethics

### **Problems encountered and resources required**

There was some initial resistance to the software. Collecting candid feedback from the students and the peer group also faced some problem. However, the teachers have gradually realized the huge scope of improvement that this appraisal system provides.

<b>File Description</b>	<b>Document</b>
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## **7.3 Institutional Distinctiveness**

### **7.3.1**

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

#### **Response:**

Raja Birendra Chandra College has travelled a long way since its establishment in 1965. Over the years the College has undertaken many initiatives to help the students and cope with the changing academic environment. At present, the College has decided to go paperless. This is the institutional distinctiveness of the college.

The journey to go paperless began in 2014 when the process of admission was made partially paperless. This initiative was taken forward in the following years. Now, the process of admission is completely online. The process was speeded up during the pandemic years. E-prospectus was launched. The students fill up form and submit through online. The process of fee collection is also online. Once the verification of mark sheets are done, whatsapp groups are opened by the respective departments. Notices are uploaded on the website and shared by teachers in these message groups. All important dates, notifications etc are shared in this method. This has taken the college a long way towards achieving paperless administration. The students fill out registration forms of the University, print out Admit cards and come to know about examination routines and results from the University website.

Other aspects have also been made paperless for the students. There are grievance portal in the college website. Complaint numbers to report cases of ragging, sexual harassments etc are displayed on the website and in the campus. Students also submit feedback about the college and teachers through feedback software. However, perhaps the most helpful aspect of going paperless, for the students, has been the use of the Learning Management software (LMS). Students can follow teaching plan and can access study materials easily. It has proven to be a very effective teaching tool.

Teachers have been encouraged to use ICT tools for teaching. This was not an easy transformation. But now, teachers regularly use power point presentations, videos and images in the ICT classroom to demonstrate their classes. Students have slowly become accustomed to using e resources for their studies.

Biometric attendance of teachers has also been installed. Though attendance registers are maintained, it will slowly be phased out by the biometric system.

Raja Birendra Chandra College is located in a semi urban area where transport facilities are not well developed. Students find it difficult to travel home if the college continues for too long. But today, the paperless initiative has helped to opt for online classes. With this end in view, value added courses have been introduced in the college beyond the college hours. Students can now learn a variety of topics with the help of online classes. Assessments of these classes are done online and certificates are distributed through email.

Library has been automated, thus adding to the distinctiveness. Students can look up reference books with the help of the KOHA-OPAC System. Circulation system is also automated. The KOHA system is used to enable students and teachers to borrow books for home. The library is enabled with LAN and wi-fi system so that students can use the computers in the browsing area to look up additional information. The library has also taken membership of N-List. Students and teachers can access a vast number of e books and e journals. The OER system enables the users to access a number of e resources.

Examination is another area where College is slowly going paperless. The PO CO software outlines the expected Program outcome and course outcomes. Teachers assess the students to understand how far these outcomes have been achieved. Setting of question papers and answering questions are carried out in the offline mode. Once the evaluation are made, the teachers have to upload the marks in the University portal. The offline system of preparing award lists and submitting marks have been completely done away with. Once the final University results are published, the marks are uploaded in the software. Hence, students undergo both subjective and objective assessments.

Paperless system is also used to distribute the scholarships among the students. Application and disbursement of Kanyashree, Aikyashree, Swami Vivekananda merit-cum-means scholarship etc are all

managed online.

In addition to admission, scholarship, teaching-learning, library and examination, other administrative activities have also gone partially paperless. Salaries of teaching and non teaching staff are disbursed through WBIFMS. Tax of the employees are also deducted through this system.

Feedback is one of the most necessary element of success. The College uses software to collect feedback from students, teachers, alumni and other stakeholders. These feedback are analyzed are action taken are discussed in the meetings of the Governing Body.

Teachers are the real resources of an academic institution. Raja Birendra Chandra College have adopted 360° teacher appraisal system. This software help to obtain a quick snapshot of the teacher profile and also help to form a thorough assessment of the teaching staff.

The financial aspect of the college is the last element to go paperless. The College has recently bought an accounts software. Though the entire system has not yet been converted, intense efforts are under way to update the system, so that the entire financial activities of the college is made paperless. Selected office staff are undergoing training to utilize the new system of bookkeeping.

Information technology and its application is the future of India. It is set to play a great role in the spread of education in rural India. Raja Birendra Chandra College is set in a suburban town. The internet connectivity of the area is not so good. The infrastructure is still in the process of development. In spite of this, the College has gone a long way towards achieving paperless teaching and administration. It is justly proud to have achieved this much in a backward setting. The College looks forward to going completely paperless within the next five years. It needs to update its IT facilities significantly and this is now its thrust area of development.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

This college serves a large community, covering several villages, some of which are located at considerable distance. But it suffers from some core weaknesses which has hindered the proper growth of the college. Lack of space is probably the greatest problem. It is difficult to expand the college or introduce additional vocational and job oriented training programs, simply due to lack of enough number of rooms. Though it has a vibrant Physical Education Department, it does not have a playground of its own. Hence, a careful planning is required. In fact, a second campus with enough space to allow for hostel facilities, more classrooms and games facilities and teachers' quarters is the logical next step in the development of the college. However, there are several policy related as well as financial constraints in this road.

### **Concluding Remarks :**

Raja Birendra Chandra College has come a long way since its inception in 1965. Today, it performs an important function in the community, not only providing higher education, but also contributing to the society and community through various extension and outreach programs. The college has plans of expansion in the future as well as greater involvement in the community. It plans to take part in educational clustering with nearby colleges. There are also plans to increase the number and variety of MoU activities with the partner colleges as well as sign new agreements. College administration has already started the plans to expend physical as well as IT infrastructure so that students are better equipped for the digital age. There are also plans to revitalize the guidance and counseling cell and pay special attention towards increasing the employability of the students. The greatest problem is restriction of space but this problem requires a long term solution. The College is also actively engaged in implementing more and more green practices to create an example for the surrounding community. It is using its students as resources for the purpose. The College hopes to play a more pro active role in the future.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification : 27 Answer After DVV Verification :26</p>																				
1.2.2	<p><b><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></b></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1670</td> <td>1552</td> <td>00</td> <td>930</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1566</td> <td>1618</td> <td>00</td> <td>930</td> <td>00</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	1670	1552	00	930	00	2022-23	2021-22	2020-21	2019-20	2018-19	1566	1618	00	930	00
2022-23	2021-22	2020-21	2019-20	2018-19																	
1670	1552	00	930	00																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
1566	1618	00	930	00																	
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p>1.3.2.1. <b>Number of students undertaking project work/field work / internships</b> Answer before DVV Verification : 748 Answer after DVV Verification: 699</p>																				
3.3.1	<p><b>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</b></p> <p>3.3.1.1. <b>Number of research papers in the Journals notified on UGC CARE list year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>4</td> <td>4</td> <td>5</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	9	4	4	5	3	2022-23	2021-22	2020-21	2019-20	2018-19					
2022-23	2021-22	2020-21	2019-20	2018-19																	
9	4	4	5	3																	
2022-23	2021-22	2020-21	2019-20	2018-19																	

0	01	03	01	02
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Remark : Input edited as per the research papers published per teacher in the Journals notified on UGC care list during the last five years.

3.4.3 ***Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
19	13	02	02	09

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
06	03	0	0	04

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

**4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
8.26	13.42	17.42	35.99	2.85

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6.24	1.97	0.43	4.99	2.85

Remark : Input edited considering only the expenditure for infrastructure development and augmentation excluding salary.

4.3.2 ***Student – Computer ratio (Data for the latest completed academic year)***

**4.3.2.1. Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 20

Answer after DVV Verification: 11



Remark : Input edited as per the bills of computers provided.

4.4.1 **Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
24.11	12.74	10.52	13.58	15.56

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4.38	2.86	6.43	1.06	4.79

Remark : Input edited considering only the expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component.

5.1.2 **Following capacity development and skills enhancement activities are organised for improving students' capability**

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : As per the reports and photographs provided input edited considering only option 2,3 and 4.

5.1.3 **Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
659	694	626	621	588

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

647	638	626	621	588
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Remark : Input edited as per the list of students provided for clarification.

**5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
44	69	45	06	08

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
13	22	04	04	03

**5.2.1.2. Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
212	381	203	243	134

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
212	381	203	243	134

Remark : Input edited as per the appointment letters of placed students and ID cards or admission letter or degree certificates of all students who progressed to higher education as a proof in assessment period.

**5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years**

**5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
23	19	07	00	00

Answer After DVV Verification :

--	--	--	--	--

2022-23	2021-22	2020-21	2019-20	2018-19
01	06	01	0	0

Remark : In absence of qualifying certificate, the claim will not be considered. Hence input edited as per the certificates provided in assessment period.

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
17	08	00	06	03

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
08	0	00	06	03

Remark : Inter-collegiate awards will not be considered. Hence input edited accordingly.

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
66	35	02	22	28

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
66	35	02	28	31

**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	03	09	08	03

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

**6.3.3.2. Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
08	08	09	08	08

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
08	08	09	08	08

7.1.2 **The Institution has facilities and initiatives for**

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Answer before DVV Verification : A. 4 or All of the above

Answer After DVV Verification: B. 3 of the above

7.1.3 **Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**

**4. Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

Remark : Input edited from supporting documents provided by HEI for clarification.

**2.Extended Profile Deviations**

ID	Extended Questions																				
1.1	<p><b>Number of students year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1751</td> <td>1691</td> <td>1430</td> <td>1223</td> <td>1311</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1751</td> <td>1691</td> <td>1430</td> <td>1223</td> <td>1311</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	1751	1691	1430	1223	1311	2022-23	2021-22	2020-21	2019-20	2018-19	1751	1691	1430	1223	1311
2022-23	2021-22	2020-21	2019-20	2018-19																	
1751	1691	1430	1223	1311																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
1751	1691	1430	1223	1311																	
2.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b></p> <p>Answer before DVV Verification : 62</p> <p>Answer after DVV Verification : 16</p>																				